Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur
European Confederation of Language Centres in Higher Education
Europäischer Verband der Hochschulsprachenzentren

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CercleS Coordinating Committee Meeting 15 May 2026, 10:00-13:00 (CET)
https://us06web.zoom.us/j/2015504512?pwd=YU81VnMvYzNnMTZSU0NzcFBiTlp4dz09
Meeting ID: 201 550 4512 | Passcode: 907877

Agenda

1. **Welcome and approval of agenda**

2. **Approval of CC minutes of the meeting of 12 December 2025** → *email attachment* ***(10–15 min)***

3. **Short reports of the EC activities – questions and feedback by CC members**
   December 2025–May 2026:
   a. Presidency: (30 minutes)
   - Namur summer school (Tom Grainger will have the floor)
   - CercleS Conference Rome (Alessandra Fazio will have the floor)
   - Situation of LCs in Europe and beyond: CercleS Manifesto
   - Participation in the teacher consultation of the European Commission
   - Collaborations signed for European projects
   - CercleS training initiative

   b. Vice-Presidency (15 minutes)
   - LLHE updates
   - Checklists for quality marks draft
   - Update of CercleS goals

   c. General Secretariat: (10 minutes)
   - Membership management
   - CercleS webinars
   - Activities of Focus Groups

   d. Treasury: (10 minutes)
   - Update on payments received from Full Members and Associate Members
   - Update on expenses to date

4. **Initiatives, projects and plans for 2026: request for CC feedback** (group work 25 min – plenary discussion 25 min)
   a. CercleS Training Framework
   b. Cercles Manifesto draft: in defence of language centres and services
   c. CercleS Quality Checklist draft: a tool for self-reflection

5. **Outlook on concrete activities May–Dec 2026 with dates**

6. **AOB**
   - Next CC meeting at CercleS Conference on **Wednesday, 9 September 2026 (**see programme**)**
     13:00–14:00 – Lunch Executive Committee and Coordinating Committee (Ristorante River)
     14:00–17:00 – Coordinating Committee meeting (Red Room – Polo Natatorio del Foro Italico)
     19:30–22:30 – Dinner EC and CC: (Osteria dell'Ingegno – Piazza di Pietra, 45 Roma)

Presidency
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