



Confédération Européenne des Centres de Langues
dans l'Enseignement Supérieur

European Confederation of Language Centres in
Higher Education

Europäischer Verband der Hochschulsprachenzentren

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CercleS Coordinating Committee Meeting 13 December 2024, 10:00-11:30 (CET)

<https://us06web.zoom.us/j/2015504512?pwd=YU81VnMvYzNnMTZSU0NzcFBiItp4dz09>

Meeting ID: 201 550 4512

Passcode: 907877

Agenda

1. **Welcome and approval of agenda**
2. **Approval of CC minutes of the meeting of 11 September 2024**, in Durham → *email attachment*
3. **Short reports of the EC activities – questions and feedback by CC members**
October 2024-November 2024:
 - a. Presidency: LLHE board → *email attachment*
 - b. General Secretariat: FG Language Testing webinar
 - c. Treasury: Budget
4. **Initiatives, projects and plans for 2025 (with impact on the budget)**
 - a. Survey to gather information at our Language Centres
 - b. “Boost your Language Teaching Skills” training programme
 - c. Ranacles/CercleS training 11 - 14 June 2025
 - Subsidy requested: €5000
 - d. Working Groups for White Papers/Guidelines/Good Practices on Language Centre Activities, Assessment
 - e. Dissemination activities: LinkedIn profile and CercleS short-format talks
 - f. Proposal for a joint project with the ECML’s Professional Network Forum
5. **Outlook on concrete activities Jan-May 2025 with dates**
 - a. Talks / Webinars / Meetups:
 - FG CLIL/EMI webinar (09 April)
 - Please advertise NA activities/webinars within CercleS community
 - Allowing non-members to join CercleS webinars?
 - b. Research / Survey
6. **AOB**
 - Next CC meeting: Friday 9 or 16 May 2025 via Zoom

Presidency

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