Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur

European Confederation of Language Centres in Higher Education

Europäischer Verband der Hochschulsprachenzentren

Secrétariat Général

Secretary General

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CercleS Coordinating Committee Meeting 16 May 2025, 10:00-13:00 (CET)

https://us06web.zoom.us/j/2015504512?pwd=YU81VnMvYzNnMTZSU0NzcFBiTlp4dz09
Meeting ID: 201 550 4512
Passcode: 907877

Agenda

1. **Welcome and approval of agenda**

2. **Approval of CC minutes of the meeting of 13 December 2024** → *email attachment*

3. **Short reports of the EC activities – questions and feedback by CC members**
   January 2025-May 2025:
   a. Presidency: (15 minutes)
   - Host XIX CercleS Conference 2026 → *email attachments*
   - Survey of members
   - CercleS Teacher Training project "Boost your language teaching skills" - update and electives for September-December 2025
   - Standard-setting process to align CercleS language certification systems to the CEFR: update and preliminary results

   b. Vice-Presidency (10 minutes)
   - LLHE editorial board proposals from Full Members
   - LLHE updates (issue 15.1 and LLHE webinar)
   - Requests for collaboration:
     - International Association for Language Learning Technology
     - Libertas International University in Zagreb, Croatia
     - Community of Practice (CoP) FOREU4ALL framework

   c. General Secretariat: (10 minutes)
   - Membership management and requests
     - Libertas International University in Zagreb, Croatia (Assoc. membership, possible Croatian NA)
     - Centres de Langues Universitaires de Belgique francophone (Full membership)

   d. Treasury: (5 minutes)
   Update on payments received from Full Members and Associate Members
   Update on expenses to date

- 45 min

Presidency
Dr Julia Zabala Delgado | Centro de Lenguas | Universitat Politècnica de València |
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4. **Proposals, reports, motions from members (20)**
   - **a.** Update on Joint Ranacles/Cercles Teacher Training Week: "Language Teaching and Artificial Intelligence" (Marseille, 11-14 Jun 2025) (Tom Grainger)
   - **b.** LinkedIn profile (Libor Štěpánek)
   - **c.** Changes on the website (Julia Zabala)

-65 min-

5. **Discussion (30 minutes - 10 plenary)**

   Feedback on FG white papers: → *email attachments*

   - White Paper on Assessment
   - White Paper on Associate Members
   - White Paper on EMI in Higher Education
   - White Paper on Leadership and Management

1 hour.45
(15 min break)

6. **Outlook on concrete activities Jan-May 2025 with dates**
   a. Talks / Webinars / Meetups:
      - Please advertise NA/Full member activities and webinars within the CercleS community

7. **AOB**
   - Next CC meeting: via Zoom
     December 2025

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