



Confédération Européenne des Centres de Langues
dans l'Enseignement Supérieur

European Confederation of Language Centres in
Higher Education

Europäischer Verband der Hochschulsprachenzentren

Secrétariat Général

Secretary General

Generalsekretariat

Université de Lorraine
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CercleS Coordinating Committee Meeting 13 October 2023, 10:00-13:30 (CET)

<https://us06web.zoom.us/j/2015504512?pwd=YU81VnMvYzNnMTZSU0NzcFBiIkp4dz09>

Meeting ID: 201 550 4512

Passcode: 907877

Agenda

1. Welcome and approval of agenda

Approval of CC minutes of meeting of 05 May 2023, on Zoom → *email attachment*

2. Short reports of the EC activities – questions and feedback by CC members

- January – June 2023: E-Bulletin No 10 → *email attachment*
- August 2023 – October 2023:
 - a. President: Working groups, Cooperation with partner institutions, Follow-up Round Table discussion of Porto Conference, Cooperation with Ukrainian Language Centres
 - b. General Secretariat: Talks, webinars and meetups, Membership management, Updates on website, Newsletters
 - c. Vice President: LLHE publications, Cooperation with De Gruyter
 - d. Treasurer's report: January – June 2023, Budget 2024: → *email attachment*

3. Proposals, reports, motions from members

- a. Glimpse on XVIII CercleS Conference 2024 (Mark Critchley)
- b. CercleS Training (Mark Critchley)
- c. Survey on research in Language Centres (Mark Critchley)
- d. Exchange among National Associations in 3 breakout rooms on opportunities and measures

4. Outlook on election process of the Executive Committee in September 2024

5. Outlook on activities October – December 2023

- a. Talks / Webinars / Trainings
- b. Research
- c. Other?

6. AOB

- Next CC meeting: Friday 17 May 2024, 09:00-12:00 CET

Presidency

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General Secretariat

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