

Language Learning in Higher Education

Guidelines for contributors

Language Learning in Higher Education is concerned with all aspects of language education at tertiary level, including: research on learning, teaching and assessment; description of successful activities and good practice applied in University Language Centres in Europe and in any other country; quality assurance; the role, status and management of Language Centres; the professional development of Language Centre staff; the exploitation of digital technologies; the development and implementation of university language policies. There are two issues of the journal each year, of approximately 250 pages each.

The journal publishes research articles (5000–7000 words) and activity reports (2000–3000 words) in the three official languages of CercleS (English, French and German).

Articles that report on empirical or experimental research should carry clear and explicit pedagogical implications, while those concerned with a practical dimension of language learning/teaching should include discussion of research-based principles. Articles on other areas of interest should include critical engagement with current discussion in the relevant literature. Submissions that the Editors-in-Chief judge worthy of serious consideration are peer-reviewed.

Activity reports should focus on an innovative activity carried out in a Language Centre and likely to be of interest to colleagues in other Language Centres. Submissions are reviewed by the editors-in-chief and the assistant editors.

Typescripts may be submitted after Call for Papers or at any time as e-mail attachments to the Editors-in-Chief, Carmen Argondizzo and Gillian Mansfield (carmen.argondizzo@unical.it gillianmansfield125@gmail.com). Attachments should include: 1 copy in word file (docx) with authors' details, 1 copy in word file (docx) without authors' details.

Articles (5000–7000 words including references but excluding tables, figures and appendices) should be presented as follows:

1. Name of author(s)
2. Title of article
3. Abstract (200–250 words)
4. Key words (between 5 and 7)
5. Name of author(s) followed by institutional affiliation(s) and e-mail address(es). When there are two or more authors, please indicate which of them should receive correspondence
6. Text of article
7. References
8. Appendices
9. Tables and/or figures in the order in which they appear in the article

Activity reports (2000–3000 words including references but excluding tables, figures and appendices) should be presented as follows:

1. Name of author(s)

2. Title of activity report
3. Abstract (150–200 words)
4. Key words (between 5 and 7)
5. Name of author(s) followed by institutional affiliation(s) and e-mail address(es). When there are two or more authors, please indicate which of them should receive correspondence
6. Text of activity report organized as follows:
 - a) Description of context
 - b) Account of activity
 - c) Summary of results/experience
 - d) Future prospects
7. References (if any)
8. Appendices (if any)
9. Tables and/or figures (if any)

Articles and activity reports should be formatted as follows:

Margins: 2.5 cm

Font: Times New Roman 12pt

Paragraph spacing: 1.5 lines

Numbering of sections and sub-sections: please follow the publisher's style sheet (appended to these guidelines)

Indent the first line of each paragraph by pressing the tab key once

No space after paragraphs

As indicated above, tables and figures should be inserted in sequence at the end of your text file. Indicate roughly where each table/figure should occur by inserting in your text: *[Please insert Table/Figure X here]*

Footnotes should be used sparingly and inserted using the INSERT FOOTNOTE function in Word

Figures, screenshots, etc. should be submitted as high-resolution images

References, both in the running text and in the list at the end of the article, should be presented strictly according to the publisher's style sheet

https://www.degruyter.com/staticfiles/pdfs/mouton_journal_stylesheet.pdf

Submissions that fail to observe these conventions will not be considered for publication.

If you are not a native speaker of the language in which you write your article/activity report you are strongly advised to have your text checked by a native speaker before you submit it.

Carmen Argondizzo and Gillian Mansfield
Editors-in-Chief

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